***NOTE: Not all colleges require a letter of recommendation***

**Teacher Recommendation Form**

This document needs to be **TYPED** and given to the teacher by **SEPTEMBER 1st, 2023.** Be sure to request a recommendation in person before you give this document to the teacher. One recommendation may be sent to multiple colleges. Only ask for the number of recommendations that the college will accept.

**\*\*Complete a separate form for each teacher you have asked to write a recommendation\*\***

Teacher’s Name:Teacher’s first and last name  
Student’s Name: Your first and last name.

Year and Class, you had this teacher: Year and class

Today’s Date (the date you are handing this to your teacher):Click or tap to enter a date.

First Deadline that requires this teacher recommendation: Click or tap to enter a date.

Major (including Undecided): Click or tap here to enter text.

Career (including Undecided): Click or tap here to enter text.

1) I am asking you to write a college recommendation letter because:Click or tap here to enter text.

2) The best piece of work (composition, research paper, lab, etc.) that I did for your class:Click or tap here to enter text.

3) My proudest moment in your classroom:Click or tap here to enter text.

4) My favorite memory of your class:Click or tap here to enter text.

5) The experience or specific assignment that challenged me the most in your class:Click or tap here to enter text.

6) I believe I grew in your class because: Click or tap here to enter text.

7) I would describe myself using the following words (three or four qualities or character traits):Click or tap here to enter text.

8) I would like you to know this about me:Click or tap here to enter text.

9) The characteristic I most want colleges to know about me:Click or tap here to enter text.

10) The following would be a helpful bit of information to include in my recommendation letter:Click or tap here to enter text.

11) My grade(s) in your class: Enter grade here. 1st semester and Enter grade here. 2nd semester

And I made a Enter AP score here. on the AP exam for your course (if applicable)

I believe my grade in your class is/is not an accurate reflection of my work (why or why not):