

Attn Seniors: Important info on updated, mid-year transcripts

Updated official transcripts, including first-semester grades, will be available in mid-January. Students may submit their transcript requests beginning on **Thursday, January 18th**. Any transcript requests made before that date will only include grades through the end of junior year. All transcript requests are made in the counseling suite's records room. We accept cash or check (no credit cards or MyPaymentsPlus).

### **Mid-year Transcript**

- If the colleges you applied to request a mid-year transcript (they want to see your first semester grades), please request your transcript in the Records Room on/after **Thursday, January 18th**.
- If you have been deferred from a school, please check the college's website to verify if they want a mid-year transcript.
- CommonApp midyear transcripts - \$2 fee covers all the Common App colleges
- Non-CommonApp midyear transcripts - \$2 fee for each college.

### **Initial Transcript Request for December/early January Deadlines**

- If you have a college deadline before January 4th, you must request your transcript in the records room by **Friday, December 8**. We will not be processing requests over the holiday break.
- The cost is \$2 per initial transcript request.